

**Notice Inviting Tender**  
**For selection of agency for Managing (Setting Up & Operate) Food Festivals**  
**during January exhibition**  
**At**  
**Trade Facilitation Centre & Crafts Museum, Varanasi, Uttar Pradesh**



December 2016

**MINISTRY OF TEXTILES**  
**UDYOG BHAWAN**  
**NEW DELHI – 110 011**

### **Introduction**

For promoting and showcasing the crafts of Varanasi region Ministry of Textiles, Govt. of India is developing Trade Facilitation Centre and Crafts Museum at Varanasi (TFC&CM) as center of excellence, which is spread over a contiguous land measuring 7.931 acres at Bada Lalpur, Varanasi.

### **Authority**

National Handlooms Development Corporation Ltd. (NHDC) is an implementation agency under Ministry of Textiles, Govt. of India, New Delhi ("The Authority").

### **Notice Inviting Tender (NIT)**

The Authority invites sealed tenders in prescribed formats from reputed agencies for managing Food Festivals during the month of January (1<sup>st</sup> Jan 2017 to 31<sup>st</sup> Jan 2017) exhibition at Trade Facilitation Centre & Crafts Museum, Varanasi, Uttar Pradesh in the month of January 2017.

The tender form duly filled in all respect should be submitted at the below mentioned address latest by **15:00 hours (03:00 Pm) on 30.12.2016** positively. The received quotations will be opened at **14:00 hours (02:00 Pm) Hours on 31.12.2016** in presence of bidders.

The Managing Director  
National Handloom Development Corporation Ltd.  
S-12/36, Sriram Market, Teli Bagh Varanasi  
Uttar Pradesh. India.

For queries contact:

Mr. Eshwar Patil

Project Executive Director

M: 8134929699, E: [tfccmvaranasi@gmail.com](mailto:tfccmvaranasi@gmail.com)

### **Scope of Work**

The agency shall be required to deliver following objectives -

- Organize 12 food kiosks with the mix range of food and specialty of different region.
- Also plan for few stalls on Specialty of Varanasi food cuisine.
- Space shall be allotted to the agency for period for the month of January and all arrangements to be done by the agency.
- Agency shall be responsible for the quality and hygiene of foods.
- The food stalls shall be started from 10 Am to 8:00 Pm for all 7 days. Food and Cultural shows are planned for weekend so agency should open 12 food stalls during weekend and minimum of 3 food stalls on weekdays.

- Cleanliness and disposal of waste shall be the responsibility of the agency.
- All the applicable taxes should be managed by the agency.

**Prequalification Criteria**

Agency should have successfully managed one similar event in last one (1) year.

**Eligibility Criteria**

- Bidder should have a valid TIN/PAN/Service Tax number. Bidders shall require to submit valid copies as supporting along with the NIT submission.

**Instructions for Preparation of the Tender**

The tender shall be in English language, Applicant’s tender (the tender) shall consist of following 2 (Two) separate sealed envelopes –

<b>Envelope-1</b>	The envelop shall be enclosed with documents as required in <b>Prequalification and Eligibility Criteria</b>
Description of applicant along with eligibility documents.	
<b>Envelope-2</b>	The envelop shall be enclosed with <b>TENDER FORM</b> only.
Financial Bid	

**Selection process:**

A Selection Committee shall be constituted by the Authority. The Selection Committee in its sole discretion may decide the best suited Agency for executing the scope of work as briefed in the NIT.

## TENDER FORM

The Managing Director,  
National Handloom Development Corporation  
Wegmans Business Park, Tower 1,  
Sector Knowledge Park -3, Greater Noida – 201306  
Uttar Pradesh

**Sub: Selection of an agency for food festivals at Trade Facilitation Centre & Crafts Museum,  
Varanasi, Uttar Pradesh**

Dear Sir,

In reference to the bids invited for managing food stalls during food festivals for January month in Trade Facilitation Centre & Crafts Museum, Bada Lalpur, Varanasi. We are interested to participate in the exhibition and submitting our proposal with food specialty for all 12 Stalls / Kiosks. The details are indicated below: -

1. Name : \_\_\_\_\_  
2. Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
4. Contact No. : \_\_\_\_\_  
5. Food Specialty: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
for kiosk 4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_  
7. \_\_\_\_\_ 8. \_\_\_\_\_ 9. \_\_\_\_\_  
10. \_\_\_\_\_ 11. \_\_\_\_\_ 12. \_\_\_\_\_

6. Premium Offered/ Requested: \_\_\_\_\_/- (in figures) \_\_\_\_\_ (in words) per month for all 12 food stalls.

We hereby certify that we have fully understood and comprehend the terms and conditions related to managing food festivals during January month exhibition and hereby unequivocally confirm and agree to abide by the same.

Thanking you,

Yours faithfully,

Signature: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Date:

Address: \_\_\_\_\_