

No. 01/24/2017-DCH/Genl.  
भारत सरकार/Government of India  
वस्त्र मंत्रालय/Ministry of Textiles  
विकास आयुक्त हथकरघा का कार्यालय  
Office of the Development Commissioner for Handlooms

उद्योग भवन, नई दिल्ली/Udyog Bhawan, New Delhi

दिनांक/Dated: 5th February, 2019

Subject: Inviting quotations for awarding Annual Maintenance Contract for repairs/maintenance of electrical appliances/items and misc. electrical jobs in office of Development Commissioner for Handlooms, Udyog Bhawan, New Delhi for the year 2018-19 & 2019-20.

\*\*\*\*\*

Dear Sir,

I am directed to invites sealed quotations for Annual Maintenance Contract for repairs/maintenance of electrical appliances/items and misc. electrical jobs in of Development Commissioner for Handlooms, Udyog Bhawan, New Delhi for the year 2018-19 & 2019-20 on the following terms and conditions :

1. The firm should have been minimum experience of various types of electric and related works. All break down calls would be attended on priority basis within 1 hours by the contractor. The contractor or his representative has to report to Asstt. Director (Genl. Section) daily during the contract period.
2. The work will primarily be carried out in the premises of this office. Only such work, which is not possible to execute in the premises of this office would allowed to be done at the contractor workshop with prior written permission of this office. A gate pass will be issued by the competent officer. No transportation charges will be paid to the contractor for the transportation of the equipments/items etc.
3. The successful tender/firm will be required to furnish Bank Guarantee towards the PAO, Textiles, Ministry of Textiles, New Delhi for an amount of Rs. 10,000/- (Rupees Ten Thousand Only) which will be released to the contractor on completion of the contract. The other requisite documents mentioned above should also accompany the quotation letters. The prize of bid/quotation will be considered only after fulfilment of technical bid as stated above.
4. No advance payment will be made to the contractor. The payment will be made on monthly basis after submission of bills on monthly basis.


Contd...2

5. In case the work of the contractor is found unsatisfactory at any stage or he dishonoured the contract in any manner, the office shall be liberty to cancel the contract without assigning any reason.

You are requested to submit item-wise rates/charges/ in the pro-forma enclosed at **Annexure-I** in a sealed envelope super-scribing "Quotation for Annual Maintenance Contract for repairs/maintenance of electrical appliances/items and misc. electrical jobs in the Office of Development Commissioner for Handlooms, Udyog Bhawan, New Delhi" addressed to **the Assistant Director(Genl. Section), O/o Development Commissioner (Handlooms), Ministry of Textiles, Udyog Bhawan, New Delhi- 110011** latest by 11:00 AM on 15<sup>th</sup> February, 2019. The quotations will be opened on the same day at 4:00 PM in Room No. 55, Udyog Bhawan, New Delhi. The bidder or his authorised representative who wish to attend may be present at the time of opening of quotations.

भवदीय/Yours sincerely,

Encl: Annexure-I

  
(पी.एल. बड़थवाल/P.L. Barthwal)

सहायक निदेशक/Assistant Director

Tel. 23061412

Copy to :

NIC, O/o D.C. Handlooms with a request to publish this text on the Website of office of D.C. Handlooms.

Annexure - I

Rates quotations for Annual Maintenance Contract(AMC) for repairs/maintenance of electrical appliances/items and misc. electrical jobs in the Office of Development Commissioner for Handlooms, Udyog Bhawan, New Delhi.

S. No.	Description of Items.	Rates (in Rs.)+ GST
<b>(A)</b>	<b>TABLE/Pedestal/Wall Fan</b>	
1	New Blade	
2	Motor Rewinding	
3	Bush	
4	Shaft	
5	Condenser	
6	Switch	
7	Fan Jali	
8	Servicing Charges	
9	Installation of Wall Fan	
10	Spray Painting	
<b>(B)</b>	<b>Hot-Case</b>	
11	Element	
12	Thermostat	
13	Shield	
14	Indicator Light	
15	Spray Painting	
16	Servicing Charges	
<b>(C)</b>	<b>Blower</b>	
17	Element	
18	Thermostat	
19	Bush	
20	Shaft	
21	Switch	
22	Blower Motor	
23	Fan Blade	
24	Servicing Charges	
<b>(D)</b>	<b>Exhaust Fan</b>	
25	Fixing charges	
26	Motor Rewinding	
27	Bearings	
28	Shaft	
29	Condenser	
30	Servicing charges	
<b>(E)</b>	<b>Oil- Heater</b>	
31	Element	
32	Thermostat	
33	Oil	
34	Motor Rewinding	
35	Switch	
36	Wheels	
37	Servicing Charges	

  
5/2/2019

<b>(F)</b>	<b>Rod Heater</b>	
38	Reflector	
39	Base Set	
40	Rod Stand	
41	Heater Rod	
42	Servicing charges	
<b>(G)</b>	<b>Table Lamp</b>	
43	Fixing of tube	
44	Switch replace	
<b>(H)</b>	<b>Bells</b>	
45	Buzzer	
46	Call Bell	
47	Musical Bell	
48	Ding-Dong Bell	
49	Remote Control Bell	
50	Fixing charges of Bell	
<b>(I)</b>	<b>Extension Board</b>	
51	Switch/Socket replacement	
52	Repairing of Board(per point)	
<b>(J)</b>	<b>Indicator Light</b>	
53	New Light	
54	Change of Bulb	
55	Fixing of Indicator Light	
<b>(K)</b>	<b>Wire</b>	
56	Flexible Wire(per meter)	
57	3-core 40/76 (per meter)	
58	3-core wire 70/76 (per meter)	
<b>(L)</b>	<b>Refrigerator</b>	
59	Compressor repair	
60	Compressor Bush	
61	Compressor Oil	
62	Gas Charging	
63	Relay	
64	Thermostat	
65	Chemical Flushing	
66	Servicing charges	
<b>(M)</b>	<b>General Repairing</b>	
67	Change of Tube -Light	
68	Change of Choke	
69	Change of Starter	
70	Change of Tube-Holder	
71	Switch/Socket/Plug replace	
72	Fixing of Plastic Channel (per ft.)	
<b>(N)</b>	<b>Water Dispenser</b>	
73	Gas Charges	
74	Compressor Repair	
75	Relay	
76	Overload	
77	Thermostat	
78	Maintenance	
<b>(O)</b>	<b>Electrical Kettle</b>	
79	Element	
80	Thermostat	
81	Service Charges	

*[Handwritten signature]*  
5/2/2019

(2)